



**MINUTES OF A MEETING OF THE DUNDRY VIEW  
NEIGHBOURHOOD PARTNERSHIP HELD ON  
MONDAY 24<sup>TH</sup> JUNE 2013 AT 7.00 P.M.**

**PRESENT:**

Ward Councillors:

P.	Councillor Eddy	Bishopsworth Ward
A.	Councillor Quartley	Bishopsworth Ward
P.	Councillor Brain	Hartcliffe Ward
P.	Councillor Pickup	Hartcliffe Ward
A.	Councillor Holland	Whitchurch Park Ward
P.	Councillor Kent	Whitchurch Park Ward

**Other members of Partnership :**

P.	Diana Porter	Resident
P.	Don Smith	Resident
P.	Bob Giles	Resident
P.	Geoff Woodburn	Resident
P.	Mike Knight	Local business
A.	Insp. Nigel Colston	Avon & Somerset Constabulary
A.	Jean Erskine	Voluntary Sector rep
A.	Hannah Cheek	Equalities representative

**Other Attendance:**

Keith Houghton	BCC Area Co-ordinator
Ian Pagan	BCC Democratic Services Manager
Tina Bond	Youth Service

11 members of the public were in attendance.

**01. ELECTION OF CHAIR FOR MEETING**

On being moved and seconded, it was;

**RESOLVED –**

That Councillor Brain be elected Chair of the meeting.

**02. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed councillors, partners and members of the public to the meeting.

It was reported that Jan Bohin had resigned as a Partnership member with immediate effect.

**03. NEIGHBOURHOOD PARTNERSHIP AGM REPORT**

The Neighbourhood Partnership considered a report of the Democratic Services Officer and Area Co-ordinator (agenda item no. 2) setting out the Neighbourhood Partnership AGM report.

**RESOLVED –**

- (1) that all of the current ward councillors for the Bishopsworth, Hartcliffe and Whitchurch Park wards comprise the neighbourhood committee and the local resident and other representatives detailed in the report, together with the ward councillors comprise the wider neighbourhood partnership;**
- (2) that Councillor Holland be elected Chair of the neighbourhood committee and partnership for the current 2013/14 municipal year; that Kevin Quartley be elected as Vice-Chair**
- (3) that the committee and partnership terms of reference be noted and it be noted that copies are available for inspection on the Partnership's website:  
[www.dundryview.org.uk](http://www.dundryview.org.uk);**
- (4) that the devolved budgets and influence on services in 2013/14 be noted;**

- (5) that the meeting schedule for the partnership and for the neighbourhood forums during 2013/14 be noted, partnership meetings taking place as follows;  
Monday 30 September, 2013  
Monday 9 December, 2013  
Monday 24 March 2014
- (6) that the financial statement and expenditure from 2012/13 be noted; and that the full Dundry View NP business report is on the Partnership website:  
[www.dundryview.org.uk](http://www.dundryview.org.uk)
- (7) that the dates for updating the NP action and communications plan be noted.

#### **04. MINUTES OF THE MEETING HELD ON 25<sup>TH</sup> MARCH 2013**

##### **AGREED -**

**That the minutes of the meeting held on 25<sup>th</sup> March 2013 be agreed as a correct record and signed by the Chair.**

##### **Matters arising :**

The Democratic Services Manager read out the content of an e-mail from Jean Erskine in relation Community First funding, following the concerns expressed by several members at the last meeting (min 49 refers). The Area Co-ordinator discussed the investigation which had been undertaken by officers and the outcome. It was agreed that the e-mail should be appended to these minutes to provide balance.

The Area Co-ordinator indicated that in relation to Bishopsworth Pool, a letter had yet to be sent to the Mayor asking him to delegate authority to the Partnership to determine the future of the pool site. It was agreed that this should now be done as soon as possible.

**Action: AC to Chair**

#### **05. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## 06. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 6) on applications for grant funding from the wellbeing budget.

The Area Co-ordinator introduced the report and explained that if all of the Wellbeing Panel's recommendations were approved, then there would be £20,632.53 remaining in the wellbeing budget to be allocated during 2013/14.

He explained that the Babes @ Zion application was being recommended for Community First funding as it fell within the qualifying criteria for that fund.

It was agreed that the timing of the Wellbeing Panel's meetings and those of Community First required better co-ordination with the dates of the Partnership's meetings. This would be discussed at the next meeting on 8 July.

### **RESOLVED –**

- (1) that the available Wellbeing Funding for 2013/14 be noted;**
- (2) that the following Wellbeing grants totalling £10,928.64 be made:**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount of grant approved</b>
21 <sup>st</sup> Bristol Scouts Group	£4060 for HQ Modernisation	£4,060
Bishopsworth Ladies Group	£450 for supporting running of group for year – combatting isolation	£450
Neighbourhood Delivery Team-Safer Bristol	£1,560 for artwork to improve Vowell Close – working with school children	£1,560
BS13 Events	£1,550 support for Summer Festival @ Zion	£775
ENOUGH	£385 towards summer holiday camps and day trips	£385
HAWKS	£2,053 for peer mentoring project	£1,728.64
HWV Community	£2,640 for summer Family Fun	£1,320

<b>Applicant</b>	<b>Purpose</b>	<b>Amount of grant approved</b>
Project Volunteers	– with families with disabled children	
Parents Work It Out	£650 towards expenses for trip to see democracy in action	£650
Friends of Dundry Slopes	£2,586.00 for foot path clearance and repair	£ Nil - project to resubmit the bid. Funded £2,414 via WP Community First
Babes@Zion	£1,714 towards development of Babes@Zion breastfeeding support for a year	£ Nil - to be funded instead through Bishopsworth Community First
<b>Totals</b>		<b>£10,928.64</b>

**(3) that the Community First allocations agreed at the Assessment Panel and as set out in the report be noted.**

## **07. DEVOLVED SERVICES REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 7) setting out the devolved services report.

During consideration, particular reference was made to :

- It was intended that proposals for footway schemes be discussed within the neighbourhood forums, with proposals coming forward for consideration at the next (September) meeting of the Partnership;
- In relation to the £8,424.76 overspend it was noted that Highways Division had now agreed to fund a minimum of £6K

from their main stream budget. It was agreed that as this overspending was not the fault of the Partnership, then officers should seek to recoup the whole sum from central funds;

- The proposal to allocate £2,250 from the local traffic schemes allocation for 2013/14, towards the cost of delivering minor signs and lines work during the year was endorsed;
- Regarding provision of parking bays in Fulford Road, the HWCP Officer agreed to obtain e-mail contact details from the shop keepers there, in order that they could be kept informed of progress with the scheme;
- In relation to the Kings Head Park and Headley Lane Park schemes, it was agreed that as quotes from BCC Landscapes Dept were above the available budget, officers should seek quotations from other contractors if necessary, in order to keep within the agreed budget;

#### **Action: AC to AEO**

- The Area Co-ordinator explained that in relation to the proposed S106 scheme to provide a footpath/cycleway link across Crox Bottom, this scheme was not now deliverable owing to the gradient of the available land. It was agreed that discussions should take place with the Pride of Place Group and with the liaison group which had drawn up the management plan for Crox Bottom to agree an alternative scheme to utilise the £93K S106 money, with a report back to the next meeting.

After further discussion it was:

#### **RESOLVED –**

- (1) that progress on schemes selected with the devolved transport budgets be noted and that proposals for Footway schemes for 2013/14 will be brought to the September 2013 NP meeting;**
- (2) to note the final costs of completed 2011/12 and 2012/13 local traffic schemes and the resulting overspend; also that the 2013/14 local traffic schemes budget £25,714) will be carried forward into 2014/15 for decision making;**

- (3) that in relation to the overspend, officers should seek to recoup the full amount (£8,424.76) from Highways;**
- (4) that the recommendation to allocate £2,250 from the 2013/14 local traffic schemes budget for minor signs and lining be approved;**
- (5) that the completion of all outstanding Narrow Estate Road (NER) work be noted;**
- (6) that the progress of other relevant, non-devolved budget traffic schemes being delivered by the Highways team in Dundry View in 2013/14 be noted;**
- (7) that the 2012/13 devolved Clean and Green budget spend and the budgets available for 2013/14 be noted;**
- (8) that the progress updates on agreed S106 Parks Budget be noted and that a further report be brought to the next meeting on agree an alternative scheme to utilise the £93K S106 money which had been earmarked for Crox Bottom ;**
- (9) that the progress on Traffic/Transport S106 projects be noted; and**
- (10) that the progress on other devolved S106 budgets be noted.**

## **08. AREA CO-ORDINATOR'S REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) detailing progress and providing updates.

During discussion, particular reference was made to the following:

- In relation the Bishopsworth Pool site, concerns were expressed that a skateboard park might create a clash with aspirations to create an outdoor skate provision elsewhere eg Willmot Park. The Area Co-ordinator explained that the Bishopsworth Pool scheme would be an indoor rather than an outdoor scheme so there would be no direct competition locally. It was explained that the promoter was a not for profit company which was already

delivering a (smaller) indoor skateboard scheme in South Gloucestershire.

It was noted that the company had offered to develop proposals for both the skateboard park and the village hub and to see if both options could be taken forward and combined in a single project and this was being pursued. A progress report would come to the next meeting

- The Area Co-ordinator described issues considered by the Youth and Play Sub-Group and in particular, discussed the proposals for the community asset transfer of Hareclive Youth Centre and the workshops intended during July to support local people to bid for and manage the facility
- The outcome of the Mayor's visit was generally seen as having positive outcomes. The Mayor had been informed of the harmful impact of service commissioning on youth and play provision and the difficulties which small local organisations had in bidding for contracts. It was noted that the funding situation for HAWKS had now been resolved for the time being
- Reference was made to the position of Hartcliffe Club for Young People. Councillor Kent commented that he had advised the Club to gather a petition together which, if it achieved 3,500 signature, could trigger a debate at the full Council meeting in September.
- Councillor Pickup felt that the ability of the Mayor to deal with all of the issues and problems which had been raised with him was limited. He thought that it might help if the Mayor was to visit Dundry View on a regular basis and he agreed to ask the Chair, if she would write formally to him in this regard.
- It was agreed that changes to local youth and community services as a result of Council commissioning should be publicised and it was proposed that information should be placed in the WHAM and on the web site and disseminated through the voluntary sector networks
- It was proposed that the Mayor be invited to conduct one of his public question times, at a venue within the Dundry View area
- The Area Co-ordinator discussed proposals for holding elections for residents' members of the Partnership in September.



Residents felt that more needed to be done to publicise the partnership (many people were still not aware of it) which would increase awareness and therefore voter turnout. It was suggested that contact be made with other neighbourhood partnerships to find out how they conduct their elections and maximise turnout.

### **Action: AC**

- A resident commented that in his view one reason why people did not participate in the Partnership was in because meetings were being seen as talking shops and things which needed to be done were not being followed through. He cited work at Geoffrey Close where the rubble left by contractors had still not been removed in spite of numerous reports being made, and requests for action. Another resident complained about brambles encroaching on Hartcliffe Way cycle path. This had been reported but no action taken

Another issue was the committee paperwork which was often long winded and off putting. There needed to be time for officers to go through the reports with residents beforehand.

- It was suggested that the Partnership needed to be more thoughtful about how it publicises itself. The support which was given to the 52 bus service, could have been used as a publicity opportunity to explain that the service was being supported by the partnership

### **RESOLVED –**

- (1) that the issues raised at June 2013 Neighbourhood Forum events be noted;**
- (2) that the progress on development of the Bishopsworth Pool site options be noted;**
- (3) that the recent Youth and Play Sub-Group meeting and information about Community Asset transport for Hareclive Youth be noted;**
- (4) that the summary of the Mayoral visit on Tuesday 26<sup>th</sup> March 2013 be noted and that the Mayor be invited (a) to visit Dundry View on a regular/periodic basis from now**

**on and (b) to hold one of his mayor's question time sessions within the area ;**

- (5) that the recommendation to elect resident members to the NP in September 2013 and the process proposed be approved, but in addition, the elections be publicized and conducted through the youth services (via Tina Bond) and through the ward neighbourhood forums;**
- (6) that the proposed actions to identify 10 priorities for Neighbourhood Working be approved and the NP action plan refreshed;**
- (7) that the progress of the Dundry View Hate Crime/Community Cohesion Research be noted; and**
- (8) that the selection of NP Achievements 2012/13, illustrating how the NP has involved residents in achieving improvements in the Dundry View area over 2012/13 be noted.**

## **09. NEIGHBOURHOOD WORKING REPORT**

The Neighbourhood Partnership considered a report of the Service Manager, Neighbourhood Partnerships (agenda item no. 9) setting out the neighbourhood working report.

Gemma Dando, Service Manager attended the meeting for this and the subsequent items.

She outlined how the new arrangements for working (which had been trialled elsewhere in the city) would operate and which would include multi-disciplinary neighbourhood teams working on key priorities for the area which had been selected by the neighbourhood partnership.

Residents asked various questions about the new arrangements. It was stressed that the arrangements would not entail an additional layer of management. Rather, that current staffing resources would be deployed but as a multi-disciplinary team rather than as specialists working within their own professional areas.

Councillor Kent explained that the approach would also include the PCSO's who would also be tasked to deliver against the Partnership's priorities.

After further discussion, it was;

**RESOLVED –**

- (1) that the new arrangements for neighbourhood working across the city be noted; and**
- (2) that it be noted that the priorities that the neighbourhood working team will tackle will be chosen by the Partnership at a special workshop on 7 September 2013.**

## **10. NEIGHBOURHOOD PARTNERSHIP REVIEW**

The Neighbourhood Partnership considered a report of the Service Manager, Neighbourhood Partnerships (agenda item no. 10) setting out details of the neighbourhood partnership review.

The Service Manager, Neighbourhood Partnerships & Neighbourhood Working explained the findings of the consultation exercise and discussed the 3 main areas where people had indicated that they would like to see improvements.

She explained that the findings of the review had been reported back to the Mayor who had issued the statement quoted in the report, where he restated his support for partnerships and their pivotal role in the way in which the Council conducts business.

The Service Manager explained that local improvements to the NP could start straight away; that work to address improvements to how NPs work across the city would take place during the summer and Partnerships would have the opportunity to input from September on future devolved budgets and influencing when it was clear what can be devolved. This would flow from the publishing of the draft 3 year budget in September.

The Chair expressed the importance of neighbourhood partnerships getting involved in the Council's budget setting process. They needed to be involved in setting the Council's corporate priorities at an early stage and well before the budget is set.

At the request of a resident, it was agreed that the report on the improved ways of neighbourhood working, which had been trialled by Partnerships in east and central Bristol should be circulated for information.

After discussion it was;

**RESOLVED –**

- (1) that the Mayor’s statement about the future of NPs be noted, and**
- (2) that the way in which Dundry View participates in the implementation of local improvements be discussed at the Partnership’s workshop session in September.**

**11. DEVELOPMENT OF NEW BYELAWS FOR PARKS AND GREEN SPACES**

The Neighbourhood Partnership considered a report of the Interim Service Director, Safer Bristol (agenda item no. 11) setting out details on the development of new byelaws for parks and green spaces.

**RESOLVED –**

**That the report be noted, and that the Pride of Place group be asked to look in more detail at the proposals and respond to the Council on behalf of the Partnership.**

(The meeting ended at 8.50 pm)

CHAIR